

**Carriglea Cairde Services**  
CARRIGLEA, DUNGARVAN, CO. WATERFORD.

**Senior Services Manager (2 Positions)**

**Reporting to:** Chief Executive Officer

Carriglea Cairde Services provides a comprehensive range of day, residential, and respite services to approximately 200 adults with mild to profound intellectual disabilities and autism. Carriglea Cairde Services is committed to supporting individuals reach their full potential, promoting growth, independence, and choice. Carriglea Cairde Services is seeking two experienced Senior Services Managers to join the Services leadership team. This is an opportunity for individuals with strong clinical leadership skills to contribute to the ongoing development and delivery of high-quality services in line with regulatory standards and best practice.

*Duties and Responsibilities:*

- Lead out on a culture of autonomy, choice and fostering an environment that encourages personal growth, self-development and valued friendships amongst individuals who utilize our Services.
- Provide clinical governance and leadership for designated service areas of responsibility ensuring services are aligned with Health Act 2007, HIQA Regulations, New Directions & Health & Safety.
- Manage and support the continuous compliance of designated centres and day services with all legislative and regulatory requirements.
- Lead and support Persons in Charge and Day Service Managers in the planning, development and enhancements of current and future Services.
- Communicating with all elements of multi-disciplinary teams to ensure optimum delivery of services.
- Management of staffing levels, skill mix, and budget constraints, ensuring the efficient use of resources.
- Ensure adherence to the Services policies and procedures, and through the line management process ensuring that managers meet all functional requirements across Finance, HR and ICT.
- Promote transparency and evidence-based decision-making, involving service users, families, advocates, and staff in the process.
- Actively contribute to decision-making and oversight in various Service committees, including the Senior Management Team, Quality Committee, Admissions & Discharge Committee, Clinical Committees, and HSE Service Level Arrangement Review Team.

*Applicants should:*

- Be an excellent role model for high standards and support for individuals who use our Service.
- Demonstrate excellent clinical leadership, management flexibility and hold a nursing or social care qualification and be registered with the NMBI/CORU. Minimum of five years' experience at management level, ideally in an intellectual disability environment.
- Experience of managing staff teams is essential.
- Have significant experience of working with service users, families and multi-disciplinary teams.
- Have proven organisational, teambuilding skills and excellent flexibility.
- Will be required to undergo designated liaison persons training.

*If you are creative, flexible and enthusiastic, come and join our dynamic team in caring for adults with intellectual disabilities. Grade VII HSE Salary Scales will apply for all the above posts.*

*Curriculum Vitae's along with a covering letter can be sent on e mail to: [vincent.o'flynn@carrigleaservices.com](mailto:vincent.o'flynn@carrigleaservices.com)*

*Closing date is the 18<sup>th</sup> December, 2025*

*Carriglea Cairde Services is an equal opportunities employer.*