

Appendix 2: Sample Holding Statement

Immediate Release: [date of issue]; [time of issue]

Statement issued by Carriglea Cáirde Services

Carriglea Cáirde Services confirms that it has received a report of [nature of event/issue]. According to the information received [provide information without admitting liability].

We are currently in the process of establishing the facts, and we will be providing further information as soon as it becomes available. The next [briefing/update] will take place at [time/place].

For further information:

Name [name of contact for the media]:

Title [title of media contact]

Telephone:

Mobile:

Email: